

# PARISH OF ST PETER'S, COLCHESTER

## Minutes of the Meeting of the Parochial Church Council held on Tuesday 8th December 2020

Chairman: Revd Mark Wallace

### 1. OPENING BIBLE READING AND PRAYERS

The Vicar opened the meeting with a Bible reading from Peter 1.22-23 before leading in prayer.

### 2. APOLOGIES

See Appendix 1.

### 3. MINUTES OF PREVIOUS MEETINGS

The minutes were agreed *nem con* and signed by the Vicar.

### 4. MATTERS ARISING

None.

### 5. CORRESPONDENCE

Simeon's Trustees. In response to a letter from the Trust, it was agreed that St Peter's should make a donation of £190 towards their work.

### 6. ITEMS FOR ANY OTHER BUSINESS

None.

### 7. REPORTS

**Vicar's Report.** The Vicar notified that a few people from the congregation have agreed to join an initial meeting to form a Safeguarding Committee, with a view to being confirmed in this role at the January meeting of the PCC. It was agreed in principle that St Peter's would be willing to partner with other evangelical churches in the 2022 'A Passion for Life' mission.

**Churchwardens' Report.** In addition to the written report circulated before the meeting, the Churchwardens updated the PCC on the appointments process, including the news that Mrs Dot Salmon (the Colchester Area Youth Adviser) was assisting with the process, at the suggestion of the Archdeacon, to ensure impartiality. It was clarified that the boiler that had been services was the one in the Church Hall.

**Treasurer's Report.** Nothing further to add.

**Deanery Synod Rep's Report.** No questions raised.

**Administrator's Report.** Dr Dan Watts raised the question how we best seek to address the overload of the work for those who help with the online services and WhatsApp prayer meetings.

### 8. THE ADMINISTRATION OF HOLY COMMUNIONS DURING THE COVID-19 PANDEMIC

It was agreed that the Vicar and the Churchwardens will aim to reintroduce the administration of Holy Communion according to the policy issued by the House of Bishops Recovery Group, with a view to trialling it in the weeks before Christmas and then offering it on Christmas Eve and Christmas Day.

## **9. THE REDEVELOPMENT PROJECT**

It was agreed that the Vicar should approach Inkpen Downie Architecture and Design Ltd, with a view to pursuing 'The Reduced-Scale Option' (option 2 under Redevelopment and Fundraising in the Vicar's Report). It was agreed that QTA should be thanked for their work.

## **10. THE PCC HANDBOOK**

It was agreed that the following policies should be formally adopted by the PCC and included in the Handbook:

- PCC Standing Orders
- The Terms of Reference of the Finance Sub-Committee

It was further agreed that the following policies, having previously been adopted by the PCC, should be included in the Handbook:

- the Resolution of support for the CEEC Basis of Faith
- the Resolution under the House of Bishop's Declaration
- the Premises Hire Policy
- the Clergy Expenses Policy

## **11. AOB, AS PREVIOUSLY NOTIFIED UNDER 6**

None.

## **12. DATE OF NEXT MEETING**

Tuesday 12th January, at 7:30pm. PCC meetings will continue on Zoom for the foreseeable future.

## **13. CLOSING PRAYERS**

Various members closed the meeting in prayer.

## **APPENDIX 1**

Mr Duncan Breckels	present
Mr James Coe	apologies
Dr Matt Cox	present
Mr Peter Holden	present
Mrs Anne Kavanagh	present
Dr Mick Kavanagh	present
Mr Richard Lawn	present
Mrs Lizzie Wallace	apologies
Revd Mark Wallace	present
Mrs Bernice Watts	present
Dr Dan Watts	present
Mrs Wendy Whitfield	present