

# Volunteer Application Form

The Guest House Project: December 2017 – February 2018

**Thank you for being willing to offer yourself as a volunteer this winter.** Before completing this form, please be aware that the Guest House Project is a joint venture between St Peter's Church and Beacon House. The details you supply on this form will be stored on the church's confidential database (ChurchApp). In keeping with the church's strict data protection policy, only those involved in the leadership of the GHP will have access to this data, and your information will never be sold or passed on to a third party.

When this form is completed, please return it:

either by email, to: [thestpetersguesthouseproject@gmail.com](mailto:thestpetersguesthouseproject@gmail.com)

or by post, to: The Vicarage, Balkerne Close, Colchester CO1 1NZ (marked 'GHP')

## PERSONAL DETAILS

First name:

Surname:

Gender:            male    female

Age:                20s    30s    40s    50s    60s    70+

if under 20, please give DOB:

We partner with a few local churches – if you belong to a local church, please tell us which one:

Do you have any disability or allergy or ongoing medical condition that we should be aware of?

## CONTACT DETAILS

*Email is our main method of staying in contact with volunteers, so please supply an email address you use regularly. For those without an email address, separate arrangements can be made.*

Email address:

Postal address:

Home phone number:

Work phone number:

Mobile phone number:

## TRAINING SESSIONS

*It is vital that every volunteer (including those who have been involved in previous years) attends one of the Training Sessions. Please tick whichever date is most convenient for you.*

I confirm my intention to attend the Training Session on:

- Monday 27<sup>th</sup> November, at 7:30pm
- Tuesday 5<sup>th</sup> December, at 7:30pm
- Wednesday 13<sup>th</sup> December, at 7:30pm

## SPECIFIC QUESTIONS

*Please note: these questions may seem random, but they relate to particular needs at the Guest House. Don't worry at all if you answer 'no' to all of them!*

Inevitably, much of the ministry of the Guest House Project involves working with people who struggle with disorganized lifestyles or endure a variety of different addictions. If you have any experience (previous or current) which may be relevant, please outline it here...

We often have guests from foreign countries. If you are reasonably fluent in any languages other than English, please say so here...

In the past, some of our volunteers have helped out with practicalities (eg plumbing, DIY). If you have any specific skills or talents you would be willing to offer, please outline them here...

There is often a significant amount of administration or cleaning to be done during the day. Are you in a position to help out occasionally between 9am and 5pm?

Do you have a current food hygiene qualification?

If so, please give the date:

## REFEREE

*This should be someone who has known you for at least two years, and is not a family member (eg church leader). We will email them and ask them to comment on your suitability as a volunteer for the GHP.*

Full name:

Relationship to you:

Email address:

Postal address:

Telephone number:

## EMERGENCY CONTACT

Full name:

Relationship to you:

Postal address:

Home phone number:

Work phone number:

Mobile phone number:

**CONFIDENTIALITY STATEMENT.** I confirm that the information given above is true and accurate, to the best of my knowledge. I also confirm that I am content for the Guest House Project to store this information securely for the duration of the project, and to contact me using the contact details I have given.

Signed: .....

Date: ...../...../.....